

Tuesday, March 2, 2010

MEMORANDUM

To: Sawmill Cove Industrial Park Board of Directors (SCIP Board)

From: Garry White, Director

Subject: Capital Projects.

The CBS was awarded a U.S. Department of Housing and Urban Development (HUD) grant in 2004 to be used:

“To continue the rehabilitation of the former Alaska Pulp Company mill site in Sitka, Alaska”

The grant has approximately \$142k available to be spent on the SCIP.

The grant funds have an expiration date of 09/30/2010 for the funds to be spent or they will have to be returned.

CBS Staff has come up with a potential list of projects to use the funds. The priorities are based off of rough, best guess estimates.

Priorities:	<u>Cumulative Total</u>
1. Paint Administration Building Exterior- \$95,000	\$95,000
2. Replace Administration Building Lighting- \$40,000	\$135,000
3. Cleanup Carpenter Shop- \$40,000	\$175,000
4. Demolish Chlorine Dock- \$30,000	\$205,000
5. Demolish Tire Shop- \$5,000	\$210,000
6. Remove Log Pond Dolphins- \$25,000	\$235,000
7. Remove Moorage Buoy- \$5,000	\$240,000
8. Replace Site Fencing- \$20,000 to \$120,000	\$260,000 to \$360,000

ACTION

Discussion on the best use of the funds to rehabilitate the park while continuing with the mission of the SCIP.

Assistance Award/Amendment

**U.S. Department of Housing
and Urban Development**
Office of Administration

1. Assistance Instrument <input type="checkbox"/> Cooperative Agreement <input checked="" type="checkbox"/> Grant	2. Type of Action <input checked="" type="checkbox"/> Award <input type="checkbox"/> Amendment
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3. Instrument Number B-03-SP-AK-0001	4. Amendment Number	5. Effective Date of this Action	6. Control Number
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7. Name and Address of Recipient City and Borough of Sitka 100 Lincoln Street Sitka, AK 99835 EIN: 92-0041163	8. HUD Administering Office CPD, EDI Special Project Division 451 7th Street, SW, Rm 7146 Washington, DC 20410-7000
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8a. Name of Administrator	8b. Telephone Number
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10. Recipient Project Manager Hugh Bevan	9. HUD Government Technical Representative Gregory Lambert 202-708-3773, Extension: 4621
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11. Assistance Arrangement <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input checked="" type="checkbox"/> Fixed Price	12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input checked="" type="checkbox"/> Automated Clearinghouse	13. HUD Payment Office Chief Financial Officer
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14. Assistance Amount <table border="1" style="width:100%"> <tr><td>Previous HUD Amount</td><td></td></tr> <tr><td>HUD Amount this Action</td><td align="right">\$201,184.00</td></tr> <tr><td>Total HUD Amount</td><td align="right">\$201,184.00</td></tr> <tr><td>Recipient Amount</td><td></td></tr> <tr><td>Total Instrument Amount</td><td align="right">\$201,184.00</td></tr> </table>	Previous HUD Amount		HUD Amount this Action	\$201,184.00	Total HUD Amount	\$201,184.00	Recipient Amount		Total Instrument Amount	\$201,184.00	15. HUD Accounting and Apropiation Data 15a. Appropriation Number 15b. Reservation Number 86 3/5 0162 EID 03 <table border="1" style="width:100%"> <tr><td>Amount Previously Obligated</td><td></td></tr> <tr><td>Obligation by this Action</td><td align="right">\$201,184.00</td></tr> <tr><td>Total Obligation</td><td align="right">\$201,184.00</td></tr> </table>	Amount Previously Obligated		Obligation by this Action	\$201,184.00	Total Obligation	\$201,184.00
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16. Description
 To continue the rehabilitation of the former Alaska Pulp Company mill site in Sitka, Alaska

This Award consists of the following items which are appended to and hereby made part of this Award:

(A) Cover Page - HUD 1044
 (B) Grant Agreement

Special Conditions:

Please contact Deborah Stewart - HUD Area Environmental Officer at 206-220-5104, concerning environmental review. NO FUNDS may be drawn down prior to environmental release of funds approval.

17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office.	18. <input type="checkbox"/> Recipient is not required to sign this document.
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19. Recipient (By Name): Mr. Hugh Bevan	20. HUD (By Name): Donald P. Mains
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Signature & Title: City Administrator	Date: 1/29/04	Signature and Title: DAS for Economic Development	Date:
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